



School Closing Policy Memo

To: Parents and Guardians of Before-School Program and After-School Program Participants

From: April Castle, School-Age Childcare Director

Date: October 2019

Re: School Closing Policy

As winter approaches, we would like to remind you of our school closing policy so you can make alternate arrangements for your children when our programs do not operate.

Below you will find what we hope will be displayed on all stations, however these are subject to change:

SCHOOL DELAYS would result in NO Before-School Program (BSP):

- Colonie Youth Center – No AM Program

SCHOOL CLOSINGS would result in NO Before-School Program (BSP) or After-School Program (ASP):

- Colonie Youth Center – No BSP/ASP

EARLY DISMISSALS (more than 15 minutes before regular dismissal) would result in NO After-School Program (ASP):

- Colonie Youth Center – No After-School Program
 - Children who would normally attend the After-School Program should plan to take the bus home unless parents have made other arrangements. Please talk with your children about which bus to take home in the instance of an early dismissal.
 - CYC will send an e-mail, post on CYC website and broadcast on social media. Please take the time to review your child's application to ensure that all information is correct.
 - *Parents are responsible for ensuring that their child's school office has the proper emergency pick-up information in the event that the After-School Program is cancelled.*

Please check any of the following media in case of inclement weather:
Capital News 9, WRGB (6), Fox News (8), WTEN (10), WNYT (13), WFLY (92.3FM), WGY (810AM), WRVE (99.5FM), WYJB (95.5FM) and the Times Union website.